

Crete Township Board of Trustees Meeting Minutes
April 13, 2016

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The Crete Township Board of Trustees meeting was called to order at 7:00 p.m.

Roll call vote as follows: Trustee Elton, present; Trustee Hodge, present; Trustee Liccar, present; Trustee Piacentini, present; Supervisor Most, absent. In the absence of Supervisor Most, a motion to have Trustee Liccar serve as Supervisor Pro-tem for this meeting was made by Trustee Elton, seconded by Trustee Piacentini. Voice vote resulted in all ayes. MOTION CARRIED.

Pledge of Allegiance to the flag was recited.

A motion to approve as written the minutes of the Board of Trustees meeting on March 9, 2016 was made by Trustee Elton, seconded by Trustee Hodge. Voice vote resulted in all ayes. MOTION CARRIED.

There were no special guests to address the board of Trustees.

Reports:

Clerk Hoffman reported that a reply was received from the Forest Preserve District of Will County to a letter written in January, 2016 regarding the location of Goodenow Grove Nature Preserve and Plum Creek Nature Center in Crete Township. Ralph Schultz, Chief Operating Officer, stated "it is in the best interest of our visitors to continue to reference our facilities and preserves by their official mailing address (Beecher 60401) which aids navigation to the sites....we can however, attempt to whenever possible, increase references to Crete Township in some of our general information when describing the preserve or nature center."

Clerk Hoffman also reported that the Board of Trustees received an invitation to participate in the Crete Park District Board meeting on April 20, 2016 at 7:00 p.m. The Crete Park District is proposing a referendum question on the November ballot to levy for Special Recreation /Handicap Fund, an increase of .04%.

Clerk Hoffman presented the "Approval of Open Meeting Minutes: Posting on Websites" state regulation (5 ILCS 120/2.06 b) to the Board of Trustees for their information. "A township with a full-time staff maintaining its website must post its regular meeting minutes on the website within 10 days after they are approved." Trustee Liccar stated that Crete Township did not meet the criteria for posting minutes at this time.

Clerk Hoffman mentioned the two week period for the General Election Early Voting for the Presidential Election in November, 2016. The clerk requested consideration at the Budget Workshop of the need to hire an experienced election judge to aid the clerk with this task.

Supervisor Most reported the following fund balances:

TOWN FUND CHECKING	10,980.36
TOWN FUND MONEY MARKET	826,803.94
TOWN FUND INSURANCE FUND	10,470.70
TOWN FUND RETIREMENT FUND	67,407.19
GENERAL ASSISTANCE CHECKING	13,877.14
GENERAL ASSISTANCE MONEY MARKET	58,410.85
ROAD & BRIDGE CHECKING	8,056.85
ROAD & BRIDGE MONEY MARKET	491,267.47
ROAD & BRIDGE INSURANCE FUND	31,263.75
ROAD & BRIDGE RETIREMENT FUND	35,793.16

Highway Commissioner, Anthony Recupito, presented both a monthly report and a Fiscal Year April 2015 through March 2016 report. See attached.

There was no report by the Assessor.

Committees and Commissions:

Plan Commission – no report.

Building and Grounds – Trustee Hodge reported that two bids were received for lawn maintenance and snow removal for a two year term. Crete Custom Cuts was the low bidder. Trustee Hodge made a motion to accept the lower bid, seconded by Trustee Elton. Roll call vote as follows:

Trustee Elton, yes; Trustee Hodge, yes; Trustee Liccar, yes; Trustee Piacentini, yes; Supervisor Most, absent. MOTION CARRIED.

Finance Reports – Trustee Liccar stated that Sikich is starting the audit process. The Budget Workshop is scheduled for April 27, 2016, 6:00 p.m. at Town Hall.

Senior Transportation – Trustee Liccar reported that one new complaint letter was received. He will email a copy to the board of trustees.

Youth – Trustee Piacentini stated that he had nothing to report.

Mosquito Abatement - Trustee Piacentini reported that he is watching the Zika virus situation. He stated that conditions for spraying are temperatures between 50 – 90 degrees Fahrenheit, no rain or wind.

Senior & Special Events – Trustee Elton mentioned that a Senior Picnic is being planned.

Old Business – Clerk Hoffman inquired about an additional township resolution (16-02) concerning payment of bills prior to approval at a Board of Trustees meeting that was discussed at the previous meeting. Motion was made by Trustee Elton to table the resolution, seconded by Trustee Hodge. Voice vote resulted in all ayes. MOTION CARRIED.

New Business - Since an emergency meeting was not called during the recent hospitalization of Supervisor Most, a vote on Authorized Signer on Old Plank Trail Bank Checking Accounts for Town Funds, General Assistance and Road & Bridge needed to be taken at this regular meeting according to Clerk Hoffman. Trustee Elton made a motion to authorize Trustee Liccar as Authorized Signer on Old Plank Trail Bank Checking Accounts for Town Funds, General Assistance and Road & Bridge. The motion was seconded by Trustee Piacentini. Roll call vote as follows: Trustee Elton, yes; Trustee Hodge, yes; Trustee Liccar, yes; Trustee Piacentini, yes; Supervisor Most absent. MOTION CARRIED.

There were no citizens to address the board, nor were there any announcements.

A motion was made by Trustee Elton to approve the Town Fund bills for audit and payment. The motion was seconded by Trustee Piacentini. Roll call vote as follows: Trustee Elton, yes; Trustee Hodge, yes; Trustee Liccar, yes; Trustee Piacentini, yes; Supervisor, absent. MOTION CARRIED. Town Fund bills are approved for payment.

A motion was made by Trustee Elton to approve the Road & Bridge Fund bills for audit and payment. The motion was seconded by Trustee Hodge. Roll call vote as follows: Trustee Elton, yes; Trustee Hodge, yes; Trustee Liccar, yes; Trustee Piacentini, yes; Supervisor Most, absent. MOTION CARRIED. Road and Bridge Fund bills are approved for payment.

A motion to adjourn was made by Trustee Elton, seconded by Trustee Hodge. All were in agreement by voice vote. MOTION CARRIED. Meeting stands adjourned at 6:35 p.m.

Respectfully submitted,

Pam H. Hoffman
Crete Township Clerk