

**BUDGET & APPROPRIATION ORDINANCE****TOWNSHIP****ORDINANCE No. 22-01**

An ordinance appropriating for all town purposes for Crete Township, Will County, Illinois, for the fiscal year beginning April 1st, 2022 and ending March 31st, 2023.

BE IT ORDAINED by the Board of Trustees of Crete Township, Will County, Illinois.

SECTION 1: That the amounts hereinafter set forth, or so much thereof as may be authorized by law, and as may be needed or deemed necessary to defray all expenses and liabilities of Crete Township, be and the same are hereby appropriated for the town purposes of Crete Township, Will County, Illinois, as hereinafter specified for the fiscal year beginning April 1, 2022 and ending March 31, 2023.

SECTION 2: That the following budget containing an estimate of revenues and expenditures is hereby adopted for the following funds,

General Town Fund

Town Insurance Fund

Assessor

Town Retirement Fund

General Assistance

		<b>2020-2021</b>	<b>2021-2022</b>	<b>Proposed</b>
		<b><u>Actual</u></b>	<b><u>Actual</u></b>	<b><u>Budget</u></b>
<b>1 GENERAL TOWN FUND</b>				
<b>BEGINNING BALANCE</b>	April 1, 201X	432,129	448,592	<b>208,331</b>
<b>REVENUES</b>				
3000 · Property Tax		704,628	696,111	<b>725,469</b>
3050 · P.P.R. TAX		15,507	34,690	<b>20,000</b>
3100 · Election Fees		0	0	<b>0</b>
3200 · Interest		6,719	928	<b>1,000</b>
3250 · Interest Money Market		73	81	<b>100</b>
3300 · Misc. Receipts		435	75	<b>500</b>
3600 · C.T.F.D. Reimb. (Fuel Reimb.)		0	0	<b>0</b>
3775 · Grant		10,000	0	<b>0</b>
3800 · Newsletter Ad Revenue		12,571	17,238	<b>17,250</b>
<b>Total Available Funds</b>		<b>1,182,062</b>	<b>1,197,714</b>	<b>972,649</b>
<b>Expense</b>				
4000 · Personal				
4001 · Payroll Expenses		197,733	214,407	<b>225,348</b>
4004 · Payroll Expense - Mosquito		6,933	7,579	<b>7,392</b>
4018 · Unemployment Comp.		201	221	<b>200</b>
4020 · Health Insurance		94,908	102,791	<b>104,000</b>
4126 · Travel Expenses		478	356	<b>1,000</b>
4176 · Dues		1,356	1,301	<b>1,500</b>
4301 · Training		120	275	<b>1,000</b>
<b>Total 4000 · Personal</b>		<b>301,730</b>	<b>326,930</b>	<b>340,440</b>

4000a · Contracted Services			
4200 · Publishing	305	1,015	1,000
4226 · Printing	0	285	300
4245 · Web Site Design & Mtn	1,118	0	1,000
4250 · Accounting and Audit	26,197	26,699	28,000
4270 · Mowing - Liens Residential	0	0	1,000
4275 · Legal Services	124	6,050	7,500
4277 · Planning	0	3,900	0
4384 · Hardware Mtn.- Network	1,289	12,770	2,500
4385 · Software Maintenance	25	0	500
4386 · Maintenance Agreements - Other	1,394	1,394	2,000
4387 · IT Management	0	0	2,500
4390 · Creek Flooding Remediation	0	0	10,000
4426 · Publications	835	610	1,000
4400 · Building Maintenance	15,228	20,879	15,000
4500 · Election	3,735	413	0
4530 · Mosquito Management	6,746	9,376	20,000
<b>Total 4000a · Contracted Services</b>	<b>56,996</b>	<b>83,390</b>	<b>92,300</b>
4000b · Commodities			
4053 · Fuel	632	898	1,100
4324 · Office Supplies	2,193	4,772	5,000
4375 · Operating Supplies	1,112	1,978	2,000
4376 · Maint. Supplies / Bldg.	250	442	500
<b>Total 4000b · Commodities</b>	<b>4,187</b>	<b>8,090</b>	<b>8,600</b>
4000c · Capital Outlay			
4326 · Office Equipment	0	0	500
4355 · C.I.O.P.	0	0	1,500
4430 · Capital Improvement Fund	50,000	205,000	50,000
4440 · Service Truck -Mosq. Abatement	0	0	0
4450 · Building Construction	0	0	0
4470 · Software Licenses	4,132	4,106	4,500
4475 · Equipment	11,497	4,624	4,500
<b>Total 4000c · Capital Outlay</b>	<b>65,630</b>	<b>213,730</b>	<b>61,000</b>
4000d · Other Expenditures			
4076 · Telephone & Internet	5,360	8,757	9,000
4100 · Utilities	8,281	8,248	9,000
4151 · Postage	4,490	462	5,000
4280 · Bank Service Charge	60	108	100
4381 · Contingencies	0	0	35,000
4575a · Newsletter Publishing	19,597	24,794	25,000
4575 · Community Services - Other	1,870	8,903	10,000
4580 · Paratransit Services	19,093	27,171	36,000
4600 · Youth Services	0	8,153	15,000
4650 · Misc. Expenses	927	957	1,250
4701 · Media/Public Affairs	0	0	15,000
4800 · Other	12	0	1,000
<b>Total 4000d · Other Expenditures</b>	<b>59,690</b>	<b>87,553</b>	<b>161,350</b>
4000f · Contractual Services-Mtn			
4025 · Maint. Bldg.	13,996	16,388	17,500
4050 · Maint. Equipment	981	1,206	1,000
4056 · Rentals	239	(239)	250
<b>Total 4000f · Contractual Services-Mtn</b>	<b>15,216</b>	<b>17,355</b>	<b>18,750</b>
4000g · General Assistance Fund			
4550 · Senior Services	1,241	0	2,500
4552 · Senior Special events	8,527	12,000	18,500
<b>Total 4000g · General Assistance Fund</b>	<b>9,768</b>	<b>12,000</b>	<b>21,000</b>
<b>Total Expense - Town Fund</b>	<b>513,216</b>	<b>749,049</b>	<b>703,440</b>
<b>Net Surplus before Assessor's Office</b>	<b>668,846</b>	<b>448,665</b>	<b>269,210</b>

#### ASSESSOR

4000 · Personal			
4001 · Payroll Expenses	99,636	110,344	115,000
4018 · Unemployment Comp.	275	389	400
4020 · Health Insurance	75,559	87,076	88,000
4126 · Travel Expenses	2,807	4,958	5,000
4176 · Dues	80	200	200
4301 · Training	4,448	3,473	10,000
<b>Total 4000 · Personal</b>	<b>182,805</b>	<b>206,440</b>	<b>218,600</b>

4000a · Contracted Services			
4226 · Printing	0	343	400
4255 · Legal Appraisals	0	150	500
4384 · Hardware Mtn.- Network	0	0	0
4385 · Software Maintenance	20,340	21,050	25,000
4386 · Maintenance Agreements - Other	0	0	0
4426 · Publications	372	372	500
Total 4000a · Contracted Services	20,712	21,915	26,400
4000b · Commodities			
4324 · Office Supplies	1,079	579	3,000
4375 · Operating Supplies	0	0	0
Total 4000b · Commodities	1,079	579	3,000
4000c · Capital Outlay			
4326 · Office Equipment	1,519	0	5,000
4355 · C.I.O.P.	0	0	0
4470 · Software Licenses	7,750	8,150	9,000
4475 · Equipment	2,547	0	2,500
Total 4000c · Capital Outlay	11,816	8,150	16,500
4000d · Other Expenditures			
4076 · Telephone & Internet	3,189	3,040	3,500
4151 · Postage	58	58	200
4280 · Bank Service Charge	0	0	0
4650 · Misc. Expenses	7	152	500
4800 · Other	0	0	0
Total 4000d · Other Expenditures	3,254	3,250	4,200
4000f · Contracted Services			
4050 · Maint. Equipment	24	0	500
Total 4000d · Other Expenditures	24	0	500
Total Expense - Assessor	219,689	240,334	269,200
Net Town Fund Surplus After Assessor Office	449,157	208,331	10
<b>CAPITAL IMPROVEMENT FUND</b>			
Beginning Fund Balance	525,485	578,542	768,563
Receipts:			
3850 · Capital Imp Fund - Transfer In	50,000	205,000	50,000
3201 · Interest - Capital Improvements	3,056	371	500
Total Available Funds	578,542	783,913	819,063
Expenses			
4000c · Capital Outlay	0	0	200,000
4275 · Legal Services	0	1,450	7,500
4277 · Planning	0	0	36,500
4420 · Real Estate Acquisition	0	13,900	575,000
Total Expenses	0	15,350	819,000
Net Capital Improvement Fund	578,542	768,563	63
Total Town Fund	1,027,699	976,894	72

**GENERAL ASSISTANCE**

Beginning Fund Balance	<b>146,065</b>	<b>162,235</b>	<b>174,779</b>
Receipts			
3000 · Property Tax	18,097	17,208	<b>13,680</b>
3200 · Interest	7	0	<b>5</b>
3250 · Interest Money Market	37	38	<b>300</b>
3300 · Misc. Receipts	132	0	<b>0</b>
Total Available Funds	164,338	179,481	<b>188,764</b>
Expense			
4000a · Contracted Services			
4275 · Legal Services	0	0	<b>3,500</b>
Total 4000a · Contracted Services	0	0	<b>3,500</b>
4000d · Other Expenditures			
4575 · Community Services	0	0	<b>35,000</b>
Total 4000d · Other Expenditures	0	0	<b>35,000</b>
4000g · General Assistance Fund			
4550 · Senior Services	0	0	<b>15,000</b>
4674 · General Assistance	0	0	<b>30,000</b>
4675 · Emergency Assistance	273	2,188	<b>50,000</b>
4675a · Emergency Assistance - Rent	(186)	500	<b>50,000</b>
4000g · General Assistance Fund - Other	0	0	<b>2,500</b>
Total 4000g · General Assistance Fund	87	2,688	<b>147,500</b>
4725 · Liability Insurance	2,015	2,015	<b>2,500</b>
Total Expense	2,102	4,703	<b>188,500</b>
Net General Assistance Surplus	<b>162,235</b>	<b>174,779</b>	<b>264</b>

**TOWN FUND INSURANCE**

Beginning Fund Balance	<b>48,366</b>	<b>58,297</b>	<b>68,139</b>
Receipts			
3000 · Property Tax	35,039	34,826	<b>34,861</b>
3250 · Interest Money Market	11	13	<b>100</b>
3255 · TOIRMA Dividend	4,543	4,452	<b>4,500</b>
Total Available Funds	87,959	97,588	<b>107,600</b>
Expense			
4725 · Liability Insurance	29,697	29,450	<b>29,694</b>
Total Expense	29,697	29,450	<b>29,694</b>
Net Town Fund Insurance Surplus	<b>58,262</b>	<b>68,139</b>	<b>77,906</b>

**TOWN FUND RETIREMENT FUND**

Beginning Fund Balance	<b>94,406</b>	<b>96,709</b>	<b>96,676</b>
Receipts			
3000 · Property Tax	56,216	55,722	<b>55,602</b>
3250 · Interest Money Market	30	26	<b>30</b>
Total Available Funds	150,652	152,457	<b>152,308</b>
Expense			
4000e · Retirement Fund			
4012 · Social Security Contribution	18,867	20,598	<b>21,102</b>
4014 · Medicare Contribution	4,412	4,817	<b>4,935</b>
4016 · Retirement Contribution	30,664	30,365	<b>31,500</b>
Total 4000e · Retirement Fund	53,943	55,781	<b>57,537</b>
Total Expense	53,943	55,781	<b>57,537</b>
Net Town Fund Retirement Surplus	<b>96,709</b>	<b>96,676</b>	<b>94,771</b>

SECTION 3: That the amount appropriated for town purposes for the fiscal year beginning April 1st, 2022 and ending March 31st, 2023 by fund shall be as follows:

1	General Town Fund	1,522,440
2	Assessor	269,200
3	General Assistance Fund	188,500
4	Town Insurance Fund	29,694
5	Town Retirement Fund	57,537

**TOTAL APPROPRIATIONS:**

**2,067,371**

SECTION 4: That if any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance.

SECTION 5: That each appropriated fund total shall be divided among the several objects and purposes specified, and in the particular amounts stated for each fund respectively in Section 2, constituting the total appropriations in the amount of: [Two Million Sixty Seven Thousand Three Hundred and Seventy One Dollars and 00/100 \(\\$ 2,067,371.00\)](#) for the fiscal year beginning April 1st, 2022 and ending March 31st, 2023.

SECTION 6: That Section 3 shall be and is a summary of the annual Appropriation Ordinance of this Township, passed by the Board of Trustees as required by law and shall be in full force and effect from and after this date.

SECTION 7: That a certified copy of the Budget & Appropriation Ordinance shall be filed with the County Clerk within 30 days after adoption.

ADOPTED this 27th day of April, 2022 pursuant to a roll call vote by the Board of Trustees of Crete Township, Will County, Illinois.

<b><u>BOARD OF TRUSTEES</u></b>	<b><u>AYE</u></b>	<b><u>NAY</u></b>	<b><u>ABSENT</u></b>
<a href="#">Frank A. Elton</a>	X	_____	_____
<a href="#">Robert R. Hodge</a>	X	_____	_____
<a href="#">James J. Piacentini</a>	X	_____	_____
<a href="#">Michael J. Liccar</a>	X	_____	_____

\_\_\_\_\_  
Town Clerk  
James R. Buiter

\_\_\_\_\_  
Supervisor - Chief Fiscal Officer  
Michael J. Liccar

**CERTIFICATION OF BUDGET & APPROPRIATION ORDINANCE**

**TOWNSHIP**

The undersigned, duly elected, qualified and acting Clerk of Crete Township, Will County, Illinois does hereby certify that attached hereto is a true and correct copy of the Budget & Appropriation Ordinance of said Township for the fiscal year beginning April 1st, 2022 and ending March 31st, 2023.

This certification is made and filed pursuant to the requirements of (35 ILCS 200/18-50) and on behalf of Crete Township, Will County, Illinois. This certification must be filed within 30 days after the adoption of the Budget & Appropriation Ordinance.

Dated this \_\_\_\_ day of \_\_\_\_\_, 2022

\_\_\_\_\_  
Town Clerk  
James R. Buiter

Filed this \_\_\_\_ day of \_\_\_\_\_, 2022

\_\_\_\_\_  
County Clerk

**CERTIFIED ESTIMATE OF REVENUES BY SOURCE**

**TOWNSHIP**

The undersigned, Supervisor, Chief Fiscal Officer, of Crete Township, Will County, Illinois, does hereby certify that the estimate of revenues by source or anticipated to be received by said taxing district, is either set forth in said ordinance as "Revenues" or attached hereto by separate document, is a true statement of said estimate.

This certification is made and filed pursuant to the requirements of (35 ILCS 200/18050) and on behalf of Crete Township, Will County, Illinois. This certification must be filed within 30 days after the adoption of the Budget & Appropriation Ordinance.

Dated this \_\_\_\_ day of \_\_\_\_\_, 2022

\_\_\_\_\_  
Supervisor - Chief Fiscal Officer  
Michael J. Liccar

Filed this \_\_\_\_ day of \_\_\_\_\_, 2022

\_\_\_\_\_  
County Clerk  
James R. Buiter