

State of Illinois

County of Will

Town of Crete

**DRAFT**

**CRETE TOWNSHIP REGULAR BOARD OF TRUSTEES MEETING**

**December 11, 2024**

The regular board meeting of the Crete Township Board of Trustees was called to order by Supervisor Liccar at 7:00 PM.

Board members present were Trustee Elton, Trustee Albrecht, Trustee Hawkins, Trustee Piacentini, and Supervisor Liccar. Clerk Buiter was also present.

A Pledge of Allegiance was given.

**APPROVAL OF MINUTES:**

Motion to approve the minutes of the regular Board of Directors meeting held on November 13, 2024, was made by Trustee Elton, seconded by Trustee Albrecht. All were in favor. The minutes are approved as written.

**REPORTS:**

Supervisor Liccar mentioned that Trustee Elton and he met with the original builders, Professional Builders Services to go over with them to determine what we wanted to be done. He also mentioned that there will be an establishment of several committees that will be set up and one of the committees will be for senior citizens. The members of the committee must be nine or less members and one third must be 55 years older and there must be a staggering of the years they serve. Trustee Hawkins organized a coffee and donuts event with the seniors and there was a list of potential volunteers so it will not be hard to establish this committee. This committee will not be compensated and will work the the aging committee at the county level. The purposes of the senior committee were very broad and spelled out by the State of Illinois legislation. A motion was to establish this senior committee chaired by Trustee Hawkins by Supervisor Liccar, seconded by Trustee Albrecht. All were in favor. Roll Call was taken as follows: Trustee Elton – yes, Trustee Albrecht – yes, Trustee Hawkins – yes, Trustee Piacentini – yes, Supervisor Liccar – yes. Motion passes.

A motion was made to create a sub committee to interview and make recommendations to the full board for membership in the Crete Township Committee Senior Citizens Services by Supervisor Liccar, seconded by Trustee Elton. All were in favor. Roll Call was taken as follows: Trustee Elton – yes, Trustee Albrecht – yes, Trustee Hawkins – yes, Trustee Piacentini – yes, Supervisor Liccar – yes. Motion passes. This committee will consist of Supervisor Liccar, Trustee Hawkins, and Trustee Albrecht.

A motion was made to establish a Committee for Youth, which will prevent juvenile delinquency and work with other government agencies to promote youth activities and will not be compensated, by Supervisor Liccar, seconded by Trustee Elton. All were in favor. Roll Call was taken as follows: Trustee Elton – yes, Trustee Albrecht – yes, Trustee Hawkins – yes, Trustee Piacentini – yes, Supervisor Liccar – yes. Motion passes.

# DRAFT

A motion was made that the committee consist of Supervisor Liccar, Trustee Hawkins, and Trustee Albrecht by Supervisor Liccar, seconded by Trustee Elton. All were in favor. Roll Call was taken as follows: Trustee Elton – yes, Trustee Albrecht – yes, Trustee Hawkins – yes, Trustee Piacentini – yes, Supervisor Liccar – yes. Motion passes.

Trustee Hawkins and Supervisor Liccar had a productive Zoom Meeting with Elaine Cadaris of Age Guide which is a federal agency that gives funding to the senior citizens committees. Supervisor Liccar mentioned that the Age Guide works with the county most of the time. He also mentioned that the kitchen and nutrition program will fit their guidelines quite well. It was mentioned that Elaine has a contract to help manage the 5 acres of wetlands at Will County Conservation. Also, Jan Glaiser from Catholic Charities said she will be able to work with us in establishing programs for health, recreation, and vaccinations. Supervisor Liccar and Trustee Hawkins will meet with these two groups on January 17, 2024, at the new community Center and give them a tour of the facility and try to get a plan together. Trustee Albrecht mentioned that Board Member Judy Ogalla that Will County wants to work with the townships on setting up kitchen facilities for seniors and other residents so they can learn to eat healthy.

Supervisor Liccar mentioned that Pam Shilling is retiring from Curves and has donated equipment to the community center. We have designated a room for this equipment and is trying to setup a meeting with the Curves volunteers and Pam Schilling. We will have to figure out the hours of operations, how many volunteers are needed and what fees should be charged. They will meet with Pam and her people to discuss these matters and will report back to us.

Supervisor Liccar would like to create a part-time position to operate and be a coordinator of the new community center. He is also looking in scheduling software to handle any scheduling conflicts. For the coordinator would work on the scheduling software and would be paid a flat annually salary. The person would be expected to work at least 40 hours a month. It would be part time and about \$8,000 a year and no health insurance or benefits. A motion was made to institute a part time coordinator for the Community Center at a compensation of \$8,000 a year with no benefits or health insurance by Supervisor Liccar, seconded Trustee Albrecht. All were in favor. Roll Call was taken as follows: Trustee Elton – yes, Trustee Albrecht – yes, Trustee Hawkins – yes, Trustee Piacentini – yes, Supervisor Liccar – yes. Motion passes.

A motion was made to have this community center coordinator report to the Supervisor who reports to the Full Board by Supervisor Liccar, seconded by Trustee Albrecht. All were in favor. Roll Call was taken as follows: Trustee Elton – yes, Trustee Albrecht – yes, Trustee Hawkins – yes, Trustee Piacentini – yes, Supervisor Liccar – yes. Motion passes.

A motion was made to approve the 2025 Holiday calendar by Trustee Elton, seconded by Trustee Piacentini. All were in favor. Roll Call was taken as follows: Trustee Elton – yes, Trustee Albrecht – yes, Trustee Hawkins – yes, Trustee Piacentini – yes, Supervisor Liccar – yes. Motion passes.

A motion was made to declare surplus Truck #27, 1996 International 4900 Cab and Chassis, VIN # TH257973 by Trustee Elton, seconded by Trustee Piacentini. All were in favor. Roll Call was taken as follows: Trustee Elton – yes, Trustee Albrecht – yes, Trustee Hawkins – yes, Trustee Piacentini – yes, Supervisor Liccar – yes. Motion passes.

# DRAFT

A motion was made to approve the Building Usage Application: Crete Historical Society Board, Conference Room, 2<sup>nd</sup> and 4<sup>th</sup> Wednesday each month, 2025, 6:00 – 9:00 PM by Trustee Elton, seconded Trustee Hawkins. All were in favor. Roll Call was taken as follows: Trustee Elton – yes, Trustee Albrecht – yes, Trustee Hawkins – yes, Trustee Piacentini – yes, Supervisor Liccar – yes. Motion passes.

A motion was made to approve the Building Usage Application: Crete Historical Society Membership Meeting, Meeting Room, 3<sup>rd</sup> Thursday each month, 2025, 6:00 – 9:00 PM by Trustee Albrecht, seconded Trustee Elton. All were in favor. Roll Call was taken as follows: Trustee Elton – yes, Trustee Albrecht – yes, Trustee Hawkins – yes, Trustee Piacentini – yes, Supervisor Liccar – yes. Motion passes.

A motion was made to approve the Building Usage Application: Crete Area Youth Baseball Softball Association, Conference Room, January 18 and February 1, 2025, 10:00 AM – 1 PM by Trustee Elton, seconded Trustee Albrecht. All were in favor. Roll Call was taken as follows: Trustee Elton – yes, Trustee Albrecht – yes, Trustee Hawkins – yes, Trustee Piacentini – yes, Supervisor Liccar – yes. Motion passes.

A motion was made to approve the Building Usage Application: Robert Bartowski Event, December 7, 2024, Noon through 2025, by Trustee Elton, seconded Trustee Albrecht. All were in favor. Roll Call was taken as follows: Trustee Elton – yes, Trustee Albrecht – yes, Trustee Hawkins – yes, Trustee Piacentini – yes, Supervisor Liccar – yes. Motion passes.

A motion was made to approve the Building Usage Application: Robert Bartkowiak Event, Community Center, November 24, 2024, Noon through 6 PM by Trustee Elton, seconded Trustee Albrecht. All were in favor. Roll Call was taken as follows: Trustee Elton – yes, Trustee Albrecht – yes, Trustee Piacentini – absent, Trustee Hawkins – yes, Supervisor Liccar – yes. Motion passes.

CLERK: Clerk Buiter – None

Supervisor Liccar - Financial Reports. See attached.

Highway Commissioner – See Attached Report from Highway Commissioner Recupito.

Assessor: See Attached Report from Assessor Tamez

Plan Commission – John Rzymski - No report.

Liaison Property Code Report – No report

Building and Grounds – Trustee Elton mentioned Town Hall had signed a snow removal contract with Crete Custom Cuts. He discussed with the fire protection company about their contract. They are getting back to him with some clarification. He also replaced the heat exchangers and filters and cleaned them up. He is hiring Jefferson Hepsel electric to see if we can cut down on the cost of lighting. Next month he will be looking at all sensors for fire alert and security systems. He is working on the plumbing situation and making sure they are operating properly. Batteries will be replaced on the toilet flushes r. New paper towels dispensers were install. We are purchasing the sound system for the backroom for \$600. There is a lot of equipment and new equipment would cost \$4,000. There parking lot has been repaired so there is no standing water over

# DRAFT

Senior Transportation – Trustee Piacentini mentioned the cost of the ridership is \$43,000 YTD. Will County is picking that up right now. Don't know if they will pick that cost in 2025. and had no report.

Youth – Trustee Albrecht stated that she is moving the Christmas toys to the conference room around December 15, 2024. She had a Santa's Claus toy drive and lot of toys are being donated.

Mosquito Abatement – Fay Kiaurakis stated the pickup is all winterized and just waiting for next spring. She plans on bringing her tools to the basement in the beginning of November.

Senior – Trustee Hawkins stated tomorrow is the senior lunch. Come when you came at least by 10 AM to volunteer.

Special Events – Employee Christmas Lunch is December 23, 2024, at Noon at Scrementi's.

OLD BUSINESS –

NEW BUSINESS –

CITIZENS TO ADDRESS THE BOARD – A resident wanted to know if there is an application to use the new community center. Clerk Buiter will get him a new contract application.

CORRESPONDENCE –

ANNOUNCEMENTS –

EXECUTIVE SESSION –

APPROVAL OF Town Fund Bills – Motion to approve the Town Fund bills for payment as presented was made by Trustee Piacentini, seconded by Trustee Hawkins. All were in favor. Roll Call was taken as follows: Trustee Elton – yes, Trustee Albrecht – yes, Trustee Hawkins – yes, Trustee Piacentini – yes, Supervisor Liccar – yes. Town Fund Bills stand approved for payment as submitted.

Road and Bridge Fund Bills – Motion to approve the Road and Bridge Fund bills for payments as submitted was made by Trustee Elton, seconded by Trustee Albrecht. All were in favor. Roll Call was taken as follows: Trustee Elton – yes, Trustee Albrecht – yes, Trustee Hawkins – yes, Trustee Piacentini – yes, Supervisor Liccar – yes. Road and Bridge Fund Bills stand approved for payment as submitted.

Motion to adjourn was made by Trustee Elton, seconded by Trustee Albrecht. All were in favor. Adjournment passes. The meeting stands adjourned at 8:06 PM.

Respectfully Submitted

Jim Buiter, Clerk