

Crete Township Board of Trustees

Meeting Minutes — August 13, 2025 **DRAFT**

Time: 7:00 PM

Location: Crete Township Hall

Call to Order, Roll Call, and Pledge

Supervisor Michael Liccar called the meeting to order at 7:00 PM; roll call: Trustees Elton, Albrecht, Hawkins, and Sturdevant present; the Pledge of Allegiance was recited.

Approval of Minutes

Motion 1: Approve July 9, 2025 Board meeting minutes. Motion: Trustee Elton; Second: Trustee Albrecht. Passed unanimously.

Motion 2: Approve Special Board minutes for July 8, July 22, July 29, and August 5, 2025. Motion: Trustee Elton; Second: Trustee Hawkins. Passed unanimously.

Citizens to Address the Board – None

Reports

Board/Process Discussion: Moving Public Comment earlier in the agenda

Supervisor's Report:

We have been having special Board meetings to organize the 175th Anniversary Celebration to be held on September 6, 2025. We will have a dedication to the new community center. Resident Howard Robinson will be having his antiques car collection there. There will be 1850's types of events honoring our establishment of the township. There will be Abe Lincoln impersonation. There will be village scene where there will be soap making and candle making and various other activities that were prominent at the time.

Motion 2: Change the amended community center rental agreement for new usage fees for the different rooms and the groups can negotiate the fees between them and the board by Supervisor Liccar, seconded by Trustee Elton. Trustee Albrecht mentioned she had two people who turned down renting the room at community center. Supervisor Liccar mentioned the fees are negotiated. Trustee Sterdivant mentioned that we should have resident and nonresident rates. Trustee Elton mentioned that you can't find any building this size at that price. Crete Park does charge a little less, but you have to be a Village of Crete resident. All were in favor. Roll Call was as follows: Trustee Elton – yes, Trustee Albrecht – yes, Trustee Hawkins – yes, Trustee Sterdivant – yes, Supervisor Liccar – yes.

Supervisor Liccar mentioned that we established a community capital improvement fund back in 2018 and have been mentioned several times at various board meetings.

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Motion 3: Sponsorship of Creek Country Christmas — \$5,000 contribution. Motion: Trustee Elton; Second: Trustee Sturtevant. Roll call unanimous. Motion carried.

Motion 4: Resolution 2025-5 — Proclaim September 17–23, 2025 as Constitution Week. Motion: Supervisor Liccar; Second: Trustee Albrecht. All were in favor. Roll Call was as follows: Trustee Elton – yes, Trustee Albrecht – yes, Trustee Hawkins – yes, Trustee Sterdivant – yes, Supervisor Liccar – yes.

Presented financial reports including balances of Town, Retirement, Insurance, Capital Improvement, and General Assistance funds/accounts.

Clerk's Report: Township Officials of Illinois Educational Conference in November.

Highway Commissioner's Report: Pavement maintenance and sale of a surplus township truck reported; no motion.

Building Usage Applications:

Motion 5: To approve the Building Usage Application for the Ridgefield Homeowners Association — Nov 6, 2025, 6:30 PM through 8:30 PM. Approved. Motion: Trustee Elton; Second: Trustee Albrecht. All were in favor. Roll Call was taken as follows: Trustee Elton – yes, Trustee Albrecht - yes, Trustee Hawkins – yes, Trustee Piacentini – yes, Supervisor Liccar – yes. Motion passes.

Motion 6: To approve the Building Usage Application for the Pheasant Lakes Estates Residents Coalition — Aug 18, 2025, 6:30 PM through 8:30 PM. Approved. Motion: Trustee Elton; Second: Trustee Albrecht. All were in favor. Roll Call was taken as follows: Trustee Elton – yes, Trustee Albrecht - yes, Trustee Hawkins – yes, Trustee Piacentini – yes, Supervisor Liccar – yes. Motion passes.

Motion 7: To approve the Building Usage Application: Board Meeting of Crete Woman's Club, Meeting Room, Thursday, September 11, 2025, October 9, 2025, November 13, 2025, December 11, 2025, January 8, 2026, February 12, 2026, March 12, 2026, April 9, 2026, May 14, 2026, June 11, 2026, 9:00M - 11:00 AM. All were in favor. Roll Call was taken as follows: Trustee Elton – yes, Trustee Albrecht - yes, Trustee Hawkins – yes, Trustee Piacentini – yes, Supervisor Liccar – yes. Motion passes.

CLERK: TOI Educational Conference November 10-12, 2025.

Supervisor Liccar - Financial Reports. See attached.

Highway Commissioner – See Attached Report from Highway Commissioner Recupito.

Assessor: See Attached Report from Assessor Tamez

Plan Commission – John Rzymiski – He mentioned that there was a meeting for the Second Story Foundation nonprofit building on Beemes Road. There will be a hearing on this special permit use on this property. The discussion was very lively, and a lot of people

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showed up for the meeting. They want this property to be classified as agriculture tourism property. It is a recovery home for substance abuse participants. Supervisor Liccar has concerns about the mission of the organization and this group is near residential homes and the participants can come and go. Howard Robinson mentioned the tiny house situation. Supervisor Liccar mentioned that Land use was in favor as long as she has a concrete foundation and and septic tank. The homeowner is doing the bare minimum, and she has a pipe draining in the ditch from the septic tank. The neighbors are very concerned about this house.

Motion 8: The motion was to oppose the special permit use of the Second Story Foundation building to make it an Agri-tourism home with a recovery house available for participants by Trustee Elton, seconded by Trustee Albrecht. All were in favor. Roll Call was taken as follows: Trustee Elton – yes, Trustee Albrecht - yes, Trustee Hawkins – yes, Trustee Piacentini – yes, Supervisor Liccar – yes. Motion passes.

Liaison Property Code Report – No report

Building and Grounds – Trustee Elton mentioned that we cleanup back of the property Now you can see the pond. The three air conditioners are now fixed and running. We received a lot kitchen equipment including the Ansil system and kitchen sinks. We got this from Will County for free. We had the auction and there is a lot of stuff out there yet.

Senior Transportation – Nothing back from Joliet.

Community Center – Trustee Albrecht stated that she has some plans for the youth. She mentioned that there will be a blood drive in November.

Youth – Trustee Sterdivant mentioned that the youth would like to have an anime event by end of October. We did participant in the back to school event. They have invited many of the vendors at this event were invited to come out to the September6, 2025 Celebration.

Mosquito Abatement –Supervisor Liccar mentioned that he talked to Joe but he has not gone out a lot because it has been so cold.

Senior – Trustee Hawkins stated that there are ton things to participate at the community center. We will have Denny Nelson concert. There will be a blood drive in November. We have a lot of activities which are posted on our website. Come check it out.

Special Events – No activity.

OLD BUSINESS -

Motion 9 To approve the Building Usage Application for the Crete Township Republican event on September 13, 2025, 10 AM through 2 PM for \$500 by Trustee Elton, seconded by Trustee Albrecht. Approved. All were in favor. Trustee Elton – yes, Trustee Albrecht - yes, Trustee Hawkins – yes, Trustee Piacentini – yes, Supervisor Liccar – yes. Motion passes.

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Supervisor Liccar and Clerk Buitter attended TOI Lobby Day in Springfield on April 29, 2025. Supervisor Liccar tried to meet with all three representatives but could only meet up with Thaddeus Jones, Napoleon Hill and Patrick Joyce. He gave the presentations of the community center and informed them what we are trying to do in Crete Township. He could not meet with Nick Smith, but he will reach his office to set up time to meet after the legislature is out of action. Clerk Buitter had the opportunity to talk to Anthony Deluca about some grant money for the new community center and invited him to the 175th Anniversary.

Old Business

No items appear in the transcript for this section. New Business – Trustee Sterdivant requested a digital copy of the newsletter Supervisor Liccar and Clerk Buitter mentioned that it is on website.

Citizens to Address the Board – None

Correspondence - None

Announcements – None

Executive Session (if needed)

APPROVAL OF Town Fund Bills – Motion to approve the Town Fund bills for payment as presented was made by Trustee Elton, seconded by Trustee Albrecht. All were in favor. Roll Call was taken as follows: Trustee Elton – yes, Trustee Albrecht – yes, Trustee Hawkins – yes, Trustee Sterdivant – yes, Supervisor Liccar – yes. Town Fund Bills stand approved for payment as submitted.

Road and Bridge Fund Bills – Motion to approve the Road and Bridge Fund bills for payments as submitted was made by Trustee Hawkins, seconded by Trustee Albrecht. All were in favor. Roll Call was taken as follows: Trustee Elton – yes, Trustee Albrecht – yes, Trustee Hawkins – yes, Trustee Piacentini – yes, Supervisor Liccar – yes. Road and Bridge Fund Bills stand approved for payment as submitted.

Executive Session (if needed)